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# Planning Your Playground

Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Company Name: \_\_\_\_\_

Playground Installation Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

What is the size of the playground area? \_\_\_\_\_ x \_\_\_\_\_

Is the ground level? \_\_\_\_\_ If not, how much slope? \_\_\_\_\_

Can you provide a copy of a site plan or survey? \_\_\_\_\_

If so, Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

How will water runoff and drainage be handled? \_\_\_\_\_

On average, how many children will be playing on this playground at one time? \_\_\_\_\_

How Many of these children will be in the following age ranges?

2-5 years \_\_\_\_\_ 5-12 years \_\_\_\_\_ Other \_\_\_\_\_

Is there a theme or any special activities you would like if you could have anything possible?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What type of play structures illustrated in catalogs do you like?

\_\_\_\_\_ pg. \_\_\_\_\_

\_\_\_\_\_ pg. \_\_\_\_\_

\_\_\_\_\_ pg. \_\_\_\_\_

What colors do you favor? \_\_\_\_\_ /Benches, Tables \_\_\_\_\_

What type of independent items, accessories (bike racks, signs, etc.) and/or site furnishings are you interested in?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What type of safety surfacing are you considering? \_\_\_\_\_

What is the date you want this installed by? \_\_\_\_\_

What is the budget for your playground? \_\_\_\_\_

Have you included these items in your plans and budget?

Design Fees \_\_\_\_\_ Building Permits \_\_\_\_\_

Equipment \_\_\_\_\_ Site Preparation \_\_\_\_\_

Surfacing \_\_\_\_\_ Freight/Tax \_\_\_\_\_

Installation \_\_\_\_\_ Other \_\_\_\_\_

For permits or approvals, Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

What is your purchasing method? (Request for Proposal, BID, Contract, 3 Quotes, Piggyback Quote)

Who will be doing the site prep for installation? \_\_\_\_\_

Who will maintain the playground and surrounding area after installation is complete?

(Be sure to include them in the decision making process)

How will the equipment be unloaded once it has been delivered on site?

Important site items to be discussed:

Survey \_\_\_\_\_ Buried Utilities \_\_\_\_\_

Drainage \_\_\_\_\_ Existing Vegetation \_\_\_\_\_

Sidewalks \_\_\_\_\_ Pedestrian traffic \_\_\_\_\_

Soil Type \_\_\_\_\_ Finished Grade \_\_\_\_\_

Security \_\_\_\_\_ Water/Sewer Lines \_\_\_\_\_

Landscaping \_\_\_\_\_ Sun/Shade \_\_\_\_\_

Equipment Orientation \_\_\_\_\_ Sire Plan \_\_\_\_\_

Parking Area \_\_\_\_\_

What can you tell us about your decision making process?

How did you hear about Picture Perfect Playgrounds?

Notes: